**Rye District Technology Committee Meeting Minutes**

**April 19, 2011**

Present: Tim Moynahan, Judy Prince, Lane Richardson, Sheila Adams, Chris Pollet

The Tech Plan update was talked about. Tim validated that if we update the items in the plan that the state asked for which included content filtering and records retention. After these additions are approved by the state the plan would be good until June 30, 2012.

Tim had added a description of the content filter, Sonic Wall, used at both schools. The committee made a few changes and then accepted that this information would be added to the current tech plan.

To address the records retention information Tim attached the school board policy for records retention as Appendix M of the plan. The committee agreed that explained this matter.

Tim also included a Revision History which will make it easier for the School Board to find the changes made to the plan to include these new items.

Tim will email a PDF of the plan to the School Board for their approval to send it to the state.

Sending in this information to be approved by the state and extending the plan through June 30, 2011 will allow this District Tech Committee time to re-evaluate the entire plan and make changes as needed in order to submit the new plan for 2012-2015.

The topic of a tech integrator was discussed next. There is no money in the budget to fund this position so we will need to be creative. Chris will contact Jim Katkin to see if stimulus money is available to fund a half-time position. One scenario for this would be to have the integrator work at each school one day a week and use the other ½ day for special projects. This person would come in and role model the use of technology, help teachers makes their ideas using technology come to life, and brainstorm new ideas. This person will need to be familiar with teaching and the NH State Standards, too. We will need to look into the sustainability of the integrator position.

Discussion about e-portfolios began at this point. Bonnie Vadala will give a 10-15 minute presentation at the school board meeting tomorrow night showing what RES students are saving in their folders on the server. Rubrics are not in place at this time, but we are working toward developing that in the future.

No formal presentation is done in the eighth grade of the e-portfolios the students are RJH have created. This can be done. The reflective piece is being developed and there is a plan in place to have student reflect by answering six reflection questions. The students will also be able to access and present their work for their parents at the Celebration of Learning. Students will be able to reflect on their work and explain how they did the work; how it helped them grow and prove that they understand the importance of the work. It was felt that this in not only important, but that it opens up a good channel of communication between parents and students. Students will be able to burn their portfolios to a CD to take home at the end of the year or they can be put on Google Apps.

These e-portfolios should contain at least 2 technical items, plus other content items, too.

It was decided that for the e-portfolio record retention, they will be save at the Jr. High School until the student graduates from high school. Because students’ folders are retained in a folder with their year of graduation, this would be the best process.

Bonnie Vadala needs to teach the staff at RES to save student work to their portfolios. The teachers can use photos of the work if it is not digital work to be saved. They could also do voice threads to save. It was recommended that projects like the 5th Grade Live Wax Museum be photographed and saved to the student portfolios.

The consistency of Information presented via Web Tools ( i.e. Edline) was discussed last. Chris feels that although consistency is nice it also doesn’t work for everyone. He feels he want to embrace everyone’s strengths and not limit their creativity. The current setup seems to be working for most parents because it only changes from year to year. Chris did suggest that the pages look consistent and Sheila may work on that during vacation.

**Next meeting: May 24, 2011 3:15 – 4:15 in the RJH Think Tank**

**See you all there!**